

POLICY

Ocean Township
Board of Education

Section: Program

2415.041. TITLE I - WAYSIDE ELEMENTARY SCHOOL PARENTAL INVOLVEMENT

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GENERAL EXPECTATIONS

The involvement of parents and community members is an essential component of nurturing students. Every effort to invite and consider parent and community input must be made to ensure the success of our students. A team of parents, teachers, and administrators developed the following school parent/community involvement plan.

The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The Wayside Elementary School will incorporate the District-Wide Parental Involvement Policy 2415.04 into its school plan developed under Section 1112 of the ESEA, for each respective Title I school within the district.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the New Jersey Department of Education.

In the event the school district is required to reserve and spend at least one percent of the district's Title I, Part A allocation, the school district will involve the parents of children served

in Title I, Part A schools in decisions about how these funds will be spent and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects Title I schools in the district will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving pupil academic learning and other school activities, including ensuring:

1. That parents play an integral role in assisting their child's learning;
2. That parents are encouraged to be actively involved in their child's education at school;
3. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

WITH SPECIFIC REFERENCE TO THE WAYSIDE ELEMENTARY SCHOOL, THE SCHOOL CONDUCTS THE FOLLOWING ACTIVITIES IN SUPPORTING STUDENTS AND PARENTS.

- I. Distribution of information about school policies and involvement opportunities are communicated through direct parent contact by the following staff. This will help to ensure access for parents of all participating children:
 - A. Building Reading Specialist.
 - B. Building Principal.
 - C. Supervisor of Special Projects.
 - D. Inform parents of the New Jersey Parental Information and Resource Center and numerous parental resources available.
- II. Annual and regular meetings of parents will be convened to discuss school wide or targeted assistance programs, including their right to be involved in the school plan:
 - A. An open forum for parents and community members will be provided by the Supervisor of Special Projects and school principal (ongoing).
 - B. Parents/community members will be asked to serve on committees as needed (ongoing).

- C. Meetings may be held during the day and evening to accommodate parents.
 - D. A Parental Involvement day activity will be held yearly to provide parents an opportunity to observe and join the Academic Success Program (ASP) teachers in conducting various educational activities, which can be replicated at home.
 - E. The Wayside Elementary School will offer individual phone conferences as needed, in accommodating the needs of the parents in the event they cannot attend on-site parental involvement meetings.
- III. Parents will be provided information on school performance, student's individual assessments, and the school's curriculum:
- A. Parents will be provided with both school and individual assessment results throughout the year.
 - B. The ASP teachers are available during Back-To-School Night to meet with parents.
 - C. The district's web site contains a listing of the district's curriculums.
- IV. Parents and community members will be given timely responses to their concerns and suggestions:
- A. Suggestions from parents and community members will be encouraged in an effort to become active participants in the educational programs, which are provided to the students.
 - B. Concerns from parents/community members will be addressed promptly by the respective district supervisor and/or building administrator.
 - C. At the request of parents, Wayside Elementary School will provide opportunities for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children.
- V. School—Parent Compact:
- A. Parents will be provided with a copy of the Wayside Parent Compact, which is distributed to parents annually at the beginning of the school year.
 - B. These documents are available in both English and Spanish. Teachers review the compact with the students at the beginning of the year. Parents are asked to read and discuss the compact with their children and sign and return an acknowledgment form.

VI. Building capacity for parent/community involvement

See sections I, III, IV, VII of District (LEA) Parent/Community Involvement in Education. The Wayside Elementary School will engage in the following in an effort to sustain continuous student improvement:

- A. Have the Reading Specialist co-conference with classroom teachers during parent conferences regarding Title I students, and throughout the school year as needed.
- B. Conduct academic screenings and notify the parents of the results.
- C. Hold yearly kindergarten registration and orientation.
- D. School staff will make initial contact with parents during kindergarten registration as part of a comprehensive effort to promote positive working relationships with parents.
- E. Provide parents of incoming kindergartners with reading information, kindergarten goals, letter formation chart, and other educational resources, as need.
- F. Provide to parents of Title I students, via the Academic Success Program teachers, an overview of the children's progress, and the proficiency levels students are expected to meet.
- G. Distribute a copy of the Writer's Checklist to parents, as needed.
- H. Wayside Elementary staff will provide additional testing data and interpretation of this data when requested or needed on a student.
- I. Present parent workshops on literacy and curriculum materials to parents, when needed.
- J. Wayside Elementary will provide, as needed various educational resources for parents to strengthen the school-home connection including, but not limited to the following: periodicals, leveled readers, books on tape, informational pamphlets, and take home packets for reinforcement.
- K. Provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

Adopted: 20 December 2011