

P 5111.01 TUITION FOR NON-RESIDENT STUDENTS

The Township of Ocean Board of Education is authorized by N.J.S.A. 18A:38-3 to admit pupils who are not residents in the Township of Ocean School District to the Township of Ocean School District upon such terms and conditions as the Board of Education may establish.

The Board promulgates that attendance at the Township of Ocean School District by private tuition students is a privilege, not a right. For the purpose of encouraging academic and social interaction and to increase classroom enrollment, the Board may agree to accept non-resident pupils in grades Kindergarten through Twelve at the Township of Ocean School District.

- A. Any child whose parent(s)/guardian(s), hereinafter referred to as parents, reside outside the school district shall be considered non-resident. Non-resident pupils may be admitted on a tuition basis upon completion of the following:
1. Parents will email tuition@oceanschools.org to inquire about class size and current availability at the grade level(s) for which they are interested prior to completing an application. The Superintendent will determine availability based on current size of classes and respond to all parental inquiries.
 2. If there is availability in the desired grade level(s), parents will complete an application and submit a \$100 non-refundable application fee made payable to Township of Ocean Board of Education. The fee will NOT be applied to any tuition due or that becomes due.
 3. The Principal of each respective school will review all applications for admission and interview the applicants.
 4. The applicant is to be tested appropriately by school personnel. Staff members are directed to give all applicants fair and equitable consideration in accordance with board policies.
 5. All prior school records shall be presented upon request including, but not limited to: health records, report cards, state test scores, and all other standardized test scores.
 6. The applicant will submit letters of recommendation from teacher and administrator of the school last attended.



7. A copy of the applicant's birth certificate will be provided.
- B. Tuition for all enrolled pupils in grades Kindergarten through Twelfth shall be according to a schedule set forth by resolution of the Board that may be modified by resolution. For students who have been legal residents of the Township of Ocean and enrolled in the Township of Ocean School District, but have moved out of district, tuition reductions may be applied upon administrative approval. Tuition rates, late payment fees, and incentive/discounts will be established annually.
2. If accepted, a completed Pupil Tuition Contract and a \$200 (two hundred dollar) acceptance fee must be remitted to the School Business Administrator/Board Secretary within ten (10) days of written notification of acceptance and will be applied toward the first tuition payment.
 3. Tuition payments will be made in two installments (August 1st and January 1st). A \$250 late fee will be assessed if the payment is not received by the 10th day of the month in which it is due. The \$250 late fee will be assessed and continue to accrue for each month until such time as payment is received in full for any delinquent tuition payment and any late fees incurred to date.
 4. Should parents choose to remove a pupil mid-month, there will be no pro-rated reimbursement.
 5. All fees and payments are non-refundable. In the event of non-payment of any charge or fee when due, parents agree that pupil's enrollment may be canceled and the pupil shall be withdrawn from the Township of Ocean School District immediately upon notice from the Superintendent. In addition to removal, all outstanding balances will be forwarded to collections for tuition, late fees, and/or attorney's fees.
- C. The Board reserves the right to withdraw private tuition status from any pupil admitted under the policy for academic or disciplinary reasons or failure to pay tuition. If this occurs, the home district of the pupil will be notified.
- D. Pupils are admitted under this policy with the assumption that their educational needs can be addressed at any incremented cost to the district equal to or less than the amount of tuition they are asked to pay. Should it be determined at any time that this is not so, the Board reserves the right to withdraw non-resident tuition students or request supplemental fees for the program. There shall be no increase in teaching staff due to the acceptance of non-resident tuition pupils.



- E. The parents/guardians of tuition students will be responsible for transportation at their sole expense.
- F. Pupils shall maintain appropriate academic and/or social standards and adhere to school disciplinary requirements. In the event a pupil fails to do so, the Board may terminate the enrollment of that pupil in the Township of Ocean School District.
- G. The Township of Ocean Board of Education will accept students into the regular education program only. Special Education needs and Section 504 accommodations, modifications and supports that incur any additional costs cannot be met at regular tuition rates. This includes any programs or services that require Child Study Team evaluation, classification, programming or instruction by a special education teacher. If, after enrollment, it is determined by the district that a special education referral or classification is necessary, the parent agrees to withdraw the student from the district. The district will release the pupil and notify the home district. Tuition shall be refunded on a pro-rated basis.
- H. In accordance with law and the Board's own policy, the decision to admit or to re-admit a non-resident tuition student shall not be based upon gender, race, religion, economic or social status.
- I. Re-admission is not automatic. If there remains room in the grade into which the student would go in a successor year, the student may apply for re-admission. Students who have not maintained an 80 average (based upon all subjects with no failing grades) may not be re-admitted at the discretion of the Board of Education.
- J. The Superintendent shall report to the Board of Education from time to time regarding non-residential tuition program and the Board shall evaluate the same during the first quarter of each calendar year.
- K. Non-resident tuition students shall be afforded the same educational opportunities as resident pupils, and all laws, regulations, and requirements applicable to resident pupils shall apply to non-resident pupils.
- L. In the event acceptance of non-resident tuition pupils is rendered impossible by law, judgment or decision or otherwise, the Board's only liability shall be for the return of any unearned tuition payments.



POLICY

OCEAN TOWNSHIP BOARD OF EDUCATION

Students

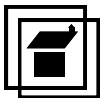
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M. Non-resident tuition admission decisions will be made according to Board policy by the Superintendent of Schools and approved by the Board of Education. All acceptance decisions are final.

Adopted: 20 June 2017

Revised: 19 June 2018



**Township of Ocean Board of Education
163 Monmouth Road
Oakhurst, New Jersey 07755**

Please send an email to tuition@oceanschools.org. Final approval is subject to class size and current availability at the grade level(s) you are interested in. Applications for non-resident tuition students are for general education students only.

Application for Non-Resident Tuition Student

Grade Entering _____ School Year _____

Student's Name _____ Birth Date ____/____/____

Parent/Guardian Name _____

Street Address _____

Town _____ Zip code _____ e-mail _____

Home Phone # _____ Business Phone # _____

Student's Previous School and District _____

Sending District and School _____
(i.e. , what school would student be assigned to in resident district if **not** a tuition student in the Ocean Township School District)

Please attach the following:

1. Most recent report card
2. Letters of recommendation from administrator/teacher
3. Prior school records (including health records)
4. Copy of birth certificate
5. Non-refundable application fee of \$100. (check made payable to the Township of Ocean Board of Education)

Please sign on the space below acknowledging that you have read the Township of Ocean Board of Education Policy entitled "Tuition for Non-Resident Student."

Signature of Parent/Guardian

Office Use Only

Application received	____/____/____
Application fee of \$100 received	____/____/____
Academic records received	____/____/____
Principal's interview date	____/____/____

Recommendations/comments _____

