

**MINUTES OF THE ANNUAL REORGANIZATION MEETING
TOWNSHIP OF OCEAN BOARD OF EDUCATION
January 3, 2017**

CALL TO ORDER

The Board Secretary, Mr. Kenneth Jannarone, called the Annual Reorganization Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, January 3, 2017 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 4, 2017.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 4, 2017 and The New Coaster Newspapers on January 4, 2017.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 4, 2017.

REORGANIZATION

Mr. Kenneth Jannarone, Board Secretary, presided over the annual reorganization meeting until the new Board of Education President was elected. Mr. Jannarone welcomed everyone attending the meeting.

1. **REPORT ON THE ANNUAL SCHOOL ELECTION**

The OFFICIAL results of the Annual School Election held, for the Township of Ocean and Village of Loch Arbour, on November 8, 2016. The results of the election, per certification from the Monmouth County Board of Elections, are as follows:

FOR MEMBERS OF THE BOARD OF EDUCATION FOR THREE (3) YEAR TERMS	
Sylvia Sylvia	6,310*
Amy McGovern	6,034*
John Stuppi	5,638*
James Sintic	5,185
(Write-Ins).....	103

*Successfully elected to a seat on the Board of Education

2. **Oath of Office: Swearing in of Newly Elected Members by the Board Secretary**

Mr. Jannarone administered the Oaths of Office to the two (2) incumbents, re-elected, Amy McGovern and Sylvia Sylvia, and one newly elected member, John Stuppi, for 3 year terms on the Board of Education:

Sylvia Sylvia	Full 3 Year Term	Term Expires 2019
Amy McGovern	Full 3 Year Term	Term Expires 2019

John Stuppi

Full 3 Year Term

Term Expires 2019

3. **ROLL CALL OF ATTENDANCE**

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Mr. Joseph Hadden, Mr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas, Mr. John Stuppi and Mrs. Sylvia Sylvia-Cioffi

4. **Board Members Term Expiration Dates**

James Dietrich.....	2017
Joseph Hadden	2017
Dr. David Marshall	2017
Steven Clayton	2018
Michael Palutis.....	2018
Denise Parlamas.....	2018

5. **Election of Board President**

Mr. Jannarone opened up for the floor for nominations for Board President.

A. Nominating Motions Mr. James Dietrich was nominated by Mr. Hadden.

B. Consent of the Nominees

Board Secretary asked for consent of Nominee: Mr. Dietrich answered yes.

C. Closing of Nominations & Vote on Nominations

Seeing no other, nominations were closed.

Mrs. McGovern made a motion, seconded by Mrs. Parlamas for nomination of President.

Motion(s) carried: 9-0 To elect Mr. Dietrich as Board of Education President

6. **New President Assumes Chair**

Mr. Dietrich thanked the Board of Education for their confidence in him and he now conducted the election of Vice President.

7. **Election of Board Vice President**

Mr. Dietrich opened the floor for monimations for vice president.

A. Nominating Motions Mr. Michael Palutis was nominated by Mr. Hadden.

B. Consent of the Nominees

Mr. Dietrich, President, asked for consent of Nominee (Board Vice President)

Mr. Palutis answered yes.

C. Closing of Nominations & Vote on Nominations

Seeing no other, the President closed nominations

Mr. Clayton made a motion, seconded by Mrs. McGovern for nomination of Vice President:

Motion(s) carried: 9-0 To elect Mr. Palutis as Vice President

Mr. Dietrich thanked Mr. Hadden for his service as the past president.

PUBLIC COMMENT (Agenda items only): None

BOARD AS A WHOLE:

Mr. Palutis made a motion, seconded by Mrs. Parlamas for approval of the following item(s):

1. **Notice of Open Public Meetings**

Resolved that, in compliance with the guidelines of the Open Public Meetings Act, Chapter 231 of the Public Laws, 1975, the Township of Ocean Board of Education hereby gives annual notice that until the next reorganization meeting which will be held in the auditorium of the School District Administration Building at 8:00 pm on Tuesday, January 2, 2018 or until further notice is given that

Section 1. The Regular Public Monthly Meetings of the Board are to be held every month in the auditorium of the School District Administration Building, except where noted, 163 Monmouth Road, Oakhurst, NJ at 8:00 p.m. as follows:

Tuesday, January 17, 2017	Tuesday, July 25, 2017
Tuesday, February 21, 2017	Tuesday, August 29, 2017
Tuesday, March 21, 2017	Tuesday, September 19, 2017
Tuesday, April 18, 2017	Tuesday, October 17, 2017
Tuesday, May 23, 2017	Tuesday, November 28, 2017
Tuesday, June 20, 2017	Tuesday, December 19, 2017

The Public Work Meetings are to be held on following Tuesday's January 10, 31, February 7, 28, March 7, 14, April 4, 25, May 9, 16, June 6, 13, July 11, August 8, 22, September 12, October 3, 10, November 7, 14, and December 5, 12, 2017 in the Superintendent's Office of the School District Administration Building, 163 Monmouth Road, Oakhurst, NJ at 7:30 p.m. Executive closed session will begin at 7:00 p.m. until approximately 7:30 p.m.

Section 2. The annual notice for Township of Ocean Board of Education meetings will be published in the Coaster, and the Asbury Park Press, and will be filed with the Municipal Clerk, Township of Ocean and the Village Clerk, Village of Loch Arbour and on the district website www.oceanschools.org.

Section 3. The President of the Board will announce and have placed in the minutes of each meeting a statement indicating that the notice requirement of the law has been satisfied stating the time, place and manner in which the required notice was provided.

Section 4. Only emergency meetings as defined by law may be held without complying with the notice requirements of the law.

Section 5. The Township of Ocean Board of Education will hold closed meetings only to discuss those matters, which are specifically exempt from the law. Primarily, these closed portions of meetings will involve personnel matters and material, which would constitute an unwarranted invasion of an individual's privacy. Only the twelve types of material listed in the law will be discussed or acted upon in private.

Section 6. Before going into closed session, the Board will adopt a resolution indicating the specific nature of the subject to be discussed in the closed session, the estimated duration of the session and if and when that discussion can be disclosed to the public

Section 7. Appropriate minutes will be kept of all meetings including the time and place for the meeting, members present, method of notice of the meeting and the subjects considered. Minutes will be available for public inspection except items, which are specifically exempt from disclosure by law.

Section 8. The public's participation in work meetings is welcome and action may be taken.

Section 9. This resolution shall take effect immediately.

2. **Bank Depositories/Authorized Signatures for the 2017 Year**

Move to approve the following banks be appointed as official depositories for school district funds for the balance of the 2016-2017 school year, and that fund withdrawal authorization is to be granted by signature of those persons heretofore elected, appointed, and/or designated to the Offices of Board President, Board Vice-President (in the absence of the President), School Business Administrator/Board Secretary, Assistant School Business Administrator and/or Treasurer of School Monies.

Account	Bank/Primary	Authorized Signatories
a. For Custodial Accounts	Santander Bank	1, 2, 3
b. For Payroll	Santander Bank	2
c. For Payroll Agency	Santander Bank	2
d. For Investments	Santander Bank Morgan Stanley N.J./ARM N.J. State Cash Management Fund	1 or 4
e. For Student Account	Santander Bank	1 or 4
f. For Athletic Fund	Santander Bank	1 or 4
g. For Cafeteria Fund	Santander Bank	1 or 4
h. For Lease Escrows	TD Bank	1 or 4

***Key Authorized Signatories:**

1. School Business Administrator/Board Secretary
2. Treasurer of School Monies
3. Board President
4. Assistant School Business Administrator/Asst. Board Secretary

3. **Annual Renewal and Approval of all Official Bylaws and Board Policies and Regulations**

Move for the renewal and approval of all the official Board of Education Bylaws and Policies of the Township of Ocean School District and as per the detailed policies currently found in the Township of Ocean Official Policy Manuals, which are on file and available for public review and inspection in every school building in the district, in the School District Administration Building at 163 Monmouth Road, Oakhurst, NJ, and on the district website: www.oceanschools.org.

4. **Parliamentary Procedure**

Move that the Board of Education adopt Robert's Rules of Order (Newly Revised) as the official parliamentary procedure manual to conduct Board of Education meetings for the 2017 year, except where modified by board bylaws and/or policy.

5. **Official Newspapers**

Move that the Board of Education does hereby designate The New Coaster and/or the Asbury Park Press as the official newspapers for public notices. The district website www.oceanschools.org will also carry all public notices.

Motion(s) carried: 9-0

SUPERINTENDENT'S REPORT: None

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS:

- Christopher Siciliano, Mayor, congratulations to new Board of Education members, looking forward to working together and if he can help with anything, please let him know.

Enter Executive Session – 8:18 p.m.

Approval: Motion offered by Mr. Dietrich, seconded by Mr. Palutis and carried 9-0.

Move for the approval to enter Executive Session, in conformance with the Open Public Meeting Act, for the purpose of discussing: Litigation (Loch Arbour versus Township of Ocean Board of Education). It is anticipated at this time that the above stated subject(s) shall be made public at such time as the need for non-disclosure no longer exists. Board of Education will be in executive session for approximately 30 minutes and will not take action upon returning to work session.

Adjourn Executive Session – 8:40 p.m.

Approval: Motion offered by Mrs. Parlamas, seconded by Mrs. McGovern and carried 9-0.

Move for the approval to adjourn from Executive Session and resume public session.

ADJOURNMENT: 8:41 p.m.

There being no further business, Mrs. Parlamas made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried 9-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/Board Secretary