

**MINUTES OF THE REGULAR MONTHLY MEETING
TOWNSHIP OF OCEAN
August 29, 2017**

CALL TO ORDER

The Board President, James Dietrich, called the Regular Monthly Meeting of the Township of Ocean Board of Education to order at 8:00 p.m. in the auditorium of the School District's Administration Building.

STATEMENT OF NOTICE

Adequate notice of the meeting to be held by the Township of Ocean Board of Education on Tuesday, January 17, 2017 at 8:00 p.m. has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975.

1. Notice of the meeting was posted on the bulletin board in the lobby of the Administration Building, 163 Monmouth Road, Oakhurst, New Jersey, all Ocean Township District Schools and Transportation, and the School District Website www.oceanschools.org on January 4, 2017.
2. Notice of the meeting was transmitted to the Asbury Park Press on January 6, 2017 and The New Coaster Newspapers on January 6, 2017.
3. Notice of the meeting was filed with the Municipal Clerk, Township of Ocean and the Municipal Clerk, Village of Loch Arbour on January 4, 2017.

ROLL CALL

The following members were present: Mr. Steven Clayton, Mr. James Dietrich, Dr. David Marshall, Mrs. Amy McGovern, Mr. Michael Palutis, Mrs. Denise Parlamas and Mr. John Stuppi. Mr. Joseph Hadden was absent.

PRESIDENT'S REPORT – Mr. Dietrich

Mr. Dietrich reported on the following:

- Announced to the public that the pictures scrolling on the screen throughout the meeting illustrate the construction progress of the referendum projects.

SUPERINTENDENT'S REPORT – Dr. Stefankiewicz

Dr. Stefankiewicz reported on the following:

- Thanked the residents of Cedar Village for their "Stuff the Bus" project which consisted of a donation of 70+ backpacks filled with various school supplies for students of need, grades K-5.
- Thanked Ms. Kelly Weldon, Asst. Superintendent-Teaching & Learning, for putting together the New Staff orientation.
- Thanked the administrators for all their work during the summer.
- Thanked the custodial, maintenance and grounds and the technology staff for all their hard work in getting all the schools ready for the students to return in September.

PUBLIC COMMENTS-AGENDA: None

APPROVAL OF BILLS: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mr. Stuppi, for approval of the following paid items:

1. **APPROVAL OF BILLS**

Move for the approval of the following paid items:

Bills List	August 29, 2017	4,640,464.81
Supplemental Bills List	August 29, 2017	694,927.19
Payroll	July 28, 2017	465,209.17
Employer FICA & DCRP	July 28, 2017	25,789.05
Payroll	August 15, 2017	496,658.57
Employer FICA & DCRP	August 15, 2017	<u>27,846.79</u>
	Total	<u>\$6,350,895.58</u>

Motion(s) carried: 7-0

COMMITTEE REPORTS:

COMMUNITY LIAISON COMMUNICATIONS & CO-CURRICULAR

STUDENT ACTIVITIES: Mr. Palutis

Mr. Palutis made a motion, seconded by Mr. Clayton, for approval of the following item(s):

1. **Approval of Minutes**

Move to approve the minutes in accordance with Board of Education Bylaws #168 “Recording of Board Meetings” of the following meeting(s):

Work Meeting/Executive Session Minutes – August 22, 2017

2. **Policies and Regulations**

Move to approve revisions to the following policies and regulations:

Policy- 0000.02 – Introduction (M)

Policy- 1240 – Evaluation of Superintendent (M)

Regulation- 1240 – Evaluation of Superintendent (M)

Policy- 1511 – (New) Board of Education Website

Policy- 2320 - (Abolished) Independent Study Programs

Policy- 2415.06 – Unsafe School choice Options (M)

Policy- 2464 – Gifted and Talented Students (M)

Policy- 2622 - Student Assessments (M)

Policy- 3126 – District Mentoring Program (M)

Regulation- 3126 - District Mentoring Program (M)

Policy-3221 – Evaluation of Teachers (M)

Regulation- 3221 – Evaluation of Teachers (M)

Policy- 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)

Regulation- 3222 – Evaluation of Teaching Staff Members. Excluding Teachers and Administrators (M)

Policy- 3223 – Evaluation of Administrators, Excluding Principals, Vic Principals and Assistant Principals (M)

Regulation- 3223 – Evaluation of Administrators, Excluding Principals, Vic Principals and Assistant Principals (M)

- Policy- 3224 – Evaluation of Principals, Vice Principals and Assistant Principals (M)
- Regulation-3224 – Evaluation of Principals, Vice Principals and Assistant Principals (M)
- Policy- 3240 – Professional Development for Teachers and School Leaders (M)
- Regulation- 3240 – Professional Development for Teachers and School Leaders (M)
- Policy- 5116 – Education of Homeless Children
- Regulation- 5116 – Education of Homeless Children
- Policy 5460 – High School Graduation (M)
- Policy- 5465 – (*Abolished*) Early Graduation
- Policy- 5610 – Suspension (M)
- Regulation- 5610 – Suspension (M)
- Policy- 5620 Expulsion (M)
- Policy 7100 - Long-Range Facilities Planning (M)
- Regulation 7100 – Long-Range Facilities Planning (M)
- Policy 7101 – Educational Adequacy of Capital Projects
- Regulation 7101 – Educational Adequacy of Capital Projects
- Policy 7102 – Site Selection & Acquisition
- Regulation 7102 – (*new*) Site Selection & Acquisition
- Policy 7130 – (*new*) School Closing
- Policy 7300 – Disposition of Property
- Regulation 7300.2 – (*new*) Disposition of Land
- Regulation 7300.3 – Disposition of Personal Property
- Regulation 7300.4 – Disposition of Federal Property
- Policy- 7424 (*New*) Bed Bugs
- Regulation- 7424 (*New*) Bed Bugs
- Policy- 7446 – (*New*) School Security Program
- Policy- 7461 – (*New*) District Sustainability Policy
- Policy- 8350 – (*New*) Records Retention

3. **Loch Arbour Students**

Move to approve the following resolution:

**RESOLUTION PERMITTING
STUDENTS DOMICILED IN THE VILLAGE OF LOCH ARBOUR
TO CONTINUE TO ATTEND THE TOWNSHIP OF OCEAN SCHOOL DISTRICT**

WHEREAS, Township of Ocean and the Village of Loch Arbour have been part of the same consolidated school district for over sixty years, dating back to 1957; and

WHEREAS, school aged children residing in the Village of Loch Arbour have always attended the Township of Ocean School District; and

WHEREAS, in 2015, the Village of Loch Arbour petitioned the Executive County Superintendent of Schools for a recommendation as to the viability of the establishment of a separate Loch Arbour Board of Education; and

WHEREAS, the Executive County Superintendent of Schools denied that request, and

WHEREAS, the Village of Loch Arbour proceeded undeterred by this denial, and sought permission from the Commissioner of Education to withdraw from the Township of Ocean School District, and to form their own independent school district; and

WHEREAS, the Acting Commissioner of Education granted that request on December 22, 2016; and

WHEREAS, the Executive County Superintendent of Schools set a special election date of April 4, 2017, where only the voters of the Village of Loch Arbour would vote as to whether to withdraw from the Township of Ocean School District and form its own independent school district; and

WHEREAS, due to the timing of this public vote, it was clear that the Loch Arbour school district would not have a tentative budget in place by the statutorily required deadline; and

WHEREAS, it was unclear whether the Loch Arbour school district could have a final budget adopted by the statutory deadline; and

WHEREAS, the Township of Ocean School District was advised by the Department of Education, the Executive County Superintendent of Schools, and the Executive County School Business Administrator that the District should proceed “status quo” in the formulation of its budget, and that it should continue to include tax monies apportioned to the Village of Loch Arbour; and

WHEREAS, the Township of Ocean School District followed the directives of the Department of Education and the County Office; and

WHEREAS, the Village of Loch Arbour has subsequently refused to pay school taxes to the Township of Ocean School District; and

WHEREAS, the Loch Arbour Board of Education has entered into tuition contracts for the Village of Loch Arbour students to attend West Long Branch or Shore Regional High School; and

WHEREAS, the Township of Ocean School District has appealed the decision of the Acting Commissioner of Education, allowing the formation of the Loch Arbour Board of Education, to the Appellate Division of the Superior Court, and is awaiting adjudication; and

WHEREAS, the Township of Ocean School District has been advised that multiple pupils domiciled in Loch Arbour wish to continue to attend the Township of Ocean School District; and

WHEREAS, the issue of the attendance of Loch Arbour domiciled pupils for the 2017-2018 school year must be addressed by this Board of Education; and

WHEREAS, despite the formation of the Loch Arbour Board of Education, it is the will and desire of the Township of Ocean School District that any Loch Arbour domiciled pupil may attend Township of Ocean schools during the pendency of the litigation between Township of Ocean School District and Loch Arbour, and further that Township of Ocean Schools will not seek tuition

for such attendance from the involved pupil’s parents/guardians; and

WHEREAS, the Township of Ocean School District reserves the right to pursue and collect the applicable tuition amounts from the Village of Loch Arbour, according to the statutory funding formula.

NOW, THEREFORE, BE IT RESOLVED that any Loch Arbour domiciled pupil may attend Township of Ocean schools during the pendency of the litigation between Township of Ocean School District and Loch Arbour, and further that Township of Ocean Schools will not seek tuition for such attendance from the involved pupil’s parents/guardians; and

BE IT FURTHER RESOLVED that the Township of Ocean School District reserves the right to pursue and collect the applicable tuition amounts from the Village of Loch Arbour, according to the statutory funding formula; and

BE IT FURTHER RESOLVED that the Superintendent, Business Administrator, and the District’s professional staff shall take all actions necessary to effectuate the purpose and intent of this resolution.

4. **Injury Surveillance Study**

Move to approve participation, by Katelyn Zimmerman, District Athletic Trainer, in the Injury Surveillance Study, in accordance with the attached memorandum and study dated August 21, 2017.

Motion(s) for item(s): 7-0

FINANCIAL MANAGEMENT & RESOURCE SERVICES: Mrs. McGovern

Mrs. McGovern made a motion, seconded by Mrs. Parlamas, for approval of the following item(s):

1. **Acceptance and Certification of Monthly Financial Reports**

The following resolution certifies that budget balances at the end of June and July were adequate to pay all remaining obligations of the 2016-2017 school year and that account groupings required by the State have adequate balances. The Board is also certifying that the independent reports of the Treasurer and the Business Office are in agreement.

RESOLUTION

Pursuant to N.J.A.C. 6:20-2.12 (d), the Township of Ocean Board of Education accepts the **final** Board Secretary/School Business Administrator's Certification as of June 30, 2017 and July 31, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Township of Ocean Board of Education; and

Pursuant to N.J.A.C. 6:20-2.12 (e), we the members of the Township of Ocean Board of Education, of the County of Monmouth, after having reviewed the **final** REPORT OF THE SECRETARY, and upon consultation with the appropriate officials, certify that as of June 30, 2017 and July 31, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year; and

The Township of Ocean Board of Education hereby accepts the **final** Board Secretary's Report and Treasurer of School Monies Report, which said reports are in agreement for the month ending June 30, 2017 and July 31, 2017.

2. **Transfers**

The following motion is to transfer monies from one account in the budget to another and provide the adequate balances referred to in the first motion.

Move for approval of the attached RESOLUTION dated, June 30, 2017 covering APPROPRIATION TRANSFERS in the 2017-2018 GENERAL FUND 10; said transfers shall result in no change in the total original Appropriations.

3. **Security Drill Reports for July 2017:**

Fire Drill

Ocean Township High School.....July 26, 2017
Ocean Township Elementary SchoolJuly 28, 2017
Wanamassa Elementary SchoolJuly 19, 2017

Table Top Security Drill

Wanamassa Elem. School July 25, 2017
Ocean Twp. Elem School July 28, 2017

Evacuation Drill

Ocean Twp. High School.. July 27, 2017

4. **Pool Rental**

Move to approve a rental agreement for use of the pool facility at the JCC Jersey Shore for high school swim team practices and swim meets for the 2017-2018 season for a total cost of \$18,207. (As per attached)

5. **Non-Public Security Aid - MOESC**

Move to approve an agreement with Monmouth-Ocean Educational Services Commission for services, July 1, 2017 through June 30, 2020, and the district for the coordination and purchasing of security aid equipment and supplies for non-public schools located within the boundaries of the district with flow thru Federal and State Grant funds, as per attached.

6. **Acceptance of Non-Public Security Aid Program**

Move to approve the Township of Ocean Board of Education to accept the 2017-2018 New Jersey Nonpublic School Security Aid Program allocations for the district for a total amount of \$66,525.00 and each nonpublic school allocation is as follows:

Hillel High School	\$14,025.00
Hillel Yeshiva of the Shore Area	\$35,100.00
Ilan High School	\$10,725.00
Yeshiva at the Jersey Shore	<u>\$ 6,675.00</u>
DISTRICT TOTAL	\$66,525.00

7. **Shared Food Services – MOESC**

Move to approve the shared services resolution addendum with the Monmouth Ocean Educational Services Commission regarding detailed scope of work for food services program.

8. **Bus Fleet Management & Maintenance Services:**

Move to approve the first year renewal of bid award with First Vehicle Services for the Management and Maintenance of the Township of Ocean bus fleet commencing on September 1, 2017 and ending on August 31, 2018. The management fees will be \$31,955.00 (a 0% increase over last year). A target price of \$448,123.12, (a 1.8% increase over last year) reflects total estimated department costs: such as, parts, labor and outside services.

9. **Banking Request for Proposal**

Move to approve the Banking Request for Proposal (RFP) issued jointly with the Township of Ocean municipality with the highest projected interest revenue projection of \$67,500 based on current average balances, with Investors Bank, for a term of 3 years.

10. **Additional Bank Depositories/Authorized Signatories for the 2017-2018 Year**

Move to approve the following additional bank be appointed as official depository for school district funds for the balance of the 2017-2018 school year, and that fund withdrawal authorization is to be granted by signature of those persons heretofore elected, appointed, and/or designated to the Offices of Board President, Board Vice-President (in the absence of the President), School Business Administrator/Board Secretary, Assistant School Business Administrator and/or Treasurer of School Monies.

Account	Bank/Primary	Authorized Signatories
a. For Custodial Accounts	Investors Bank	1, 2, 3
b. For Payroll	Investors Bank	2
c. For Payroll Agency	Investors Bank	2
d. For Student Account	Investors Bank	1 or 4
e. For Athletic Fund	Investors Bank	1 or 4
f. For Cafeteria Fund	Investors Bank	1 or 4

***Key Authorized Signatories:**

1. School Business Administrator/Board Secretary
2. Treasurer of School Monies
3. Board President
4. Assistant School Business Administrator/Asst. Board Secretary

11. **National Purchasing Cooperative with BuyBoard**

Move to approve the following resolution:

WHEREAS, the Township of Ocean Board of Education, County of Monmouth County, NJ referred to as “Board” has elected to join the National Purchasing Cooperative “Cooperative” operating as “National BuyBoard”, a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to N.J.S.A. 40A:11-1 et seq., N.J.A.C. 5:34-7; and N.J.S.A. 18A:18A-11 et seq.; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Ocean Board of Education, County of Monmouth County, NJ, hereby authorizes its School Business Administrator to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board’s approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

12. **Tuition Contract Agreement – Monmouth County Vocational School District**

Move to approve the agreement with Monmouth County Vocational School District (MCVSD) to accept Township of Ocean students into the following programs for the 2017-2018 school year.

<u>Program Year</u>	<u># of Students</u>	<u>Cost per student</u>	<u>Cost per year</u>
<i>Full time students:</i>			
Academy of Allied Health & Science	28	6,360	178,080
Academy of Law & Public Safety	6	6,360	38,160
Biotechnology High School	3	6,360	19,080
Communications High School	20	6,360	127,200
Design Academy	0	6,360	0
High Technology High School	6	6,360	38,160
Marine Academy of Sci. & Tech.	11	6,360	69,960
Class Academy	2	6,040	12,080
Career Center	17	5,500	93,500
Shared-time Students	29	860	<u>24,940</u>
Total for all students sent to MCVSD			<u>\$602,160</u>

13. **GovDeals.com Surplus Auction**

Move to approve the finalization of the online GovDeals.com auction of five (5) retired surplus 54 passenger buses and one retired 12 Passenger van that took place August 14 through August 17, 2017, in the amount of \$7,495.00.

14. **ESEA Application 2017-2018**

Move to approve the following the salary percentages to be charged off to the Elementary and Secondary Education Act (ESEA) Grant Application FY 2018 (school year 17-18). This notification is required under ESEA compliance regulations.

<u>Account</u>	<u>Total Salary</u>	<u>Grant Portion</u>	<u>Grant %</u>
20-231-1000-10101-xx-18 Abramowitz, Marci (TOIS)	\$ 79,525.00	\$ 47,715.00	60.0%

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August 29, 2017 Continued:

Friel, Kathleen (TOIS)	\$ 61,865.00	\$ 37,119.00	60.0%
Reilly, Michael (TOIS)	\$ 88,850.00	\$ 52,110.00	60.0%
Tranchina, Derek (TOIS)	\$ 65,415.00	\$ 39,249.00	60.0%
Beyda, Carol (Wayside)	\$ 35,454.00	\$ 21,272.40	60.0%
Chowning, Mary Jo (Way)	\$ 39,729.00	\$ 23,837.40	60.0%
Farina, Nicole (Wayside)	\$ 25,592.00	\$ 15,355.20	60.0%
Fischer, Jessica (TOIS)	\$ 26,106.00	\$ 15,663.60	60.0%
Gallagher, Allison (Way)	\$ 24,928.00	\$ 14,956.80	60.0%
Hoyle, Andrea (OTE)	\$ 38,893.00	\$ 24,654.30	63.4%
Lewis, Dana (OTE)	\$ 38,893.00	\$ 25,280.45	65.0%
Mahaffey, Maureen (OTE)	\$ 23,921.00	\$ 15,548.65	65.0%
Price, Kathleen (Wayside)	\$ 32,754.00	\$ 19,652.40	60.0%
Ross, Alison (Wayside)	\$ 24,435.00	\$ 14,661.00	60.0%
Spampanato, Diana (Way)	\$ 35,668.00	\$ 21,400.80	60.0%
	<u>\$642,028.00</u>	<u>\$388,476.00</u>	

20-241-1000-10101-04-18

ESL Teacher

Donner, Andrea	\$ 85,175.00	\$ 42,588.00	50.0%
	<u>\$ 85,175.00</u>	<u>\$ 42,588.00</u>	

20-242-1000-10600-05-18

Bilingual Aide

Guzman, Bernice	\$ 15,881.00	\$ 7,489.00	47.16%
	<u>\$ 15,881.00</u>	<u>\$ 7,489.00</u>	

20-270-1000-10100-00-18

Class Size Reduction

Bourlokas, Bette	(Various		
Godwin, Melissa	Hourly		
Kacen, Pamela	Wages)		
Puzino, Joy			
	\$ 65,000.00	\$ 40,500.00	62.30%
	<u>\$ 65,000.00</u>	<u>\$ 40,500.00</u>	<u>62.30%</u>

Motion(s) carried: 7-0

Board of Education President thanked the School Business Administrator for the shared services, Banking RFP and GovDeals auction of surplus vehicles that was on the agenda for approval, and the money saved and generated from the multiple items on the finance agenda.

INSTRUCTION & EDUCATION: Dr. Marshall

Dr. Marshall made a motion, seconded by Mrs. Parlamas for approval of the following item(s):

1. **Mentoring and Induction Plan**

Move to approve the 2017- 2020 Mentoring and Induction Plan; copy of the memorandum and plan, dated August 18, 2017, are attached. The Mentoring and Induction Plan will be submitted to the State upon Board approval.

2. **2017-2018 District Plan for Professional Development**

Move to approve the 2017-2018 District Professional Development Plan, copy of the memorandum and plan, dated August 18, 2017 are attached. The Professional Development Plan will be

submitted to the State upon Board approval.

3. **Consultation Services of an Itinerant Teacher of the Deaf and Hearing Impaired**
Move to approve the Educational Services Commission of NJ (ESCNJ), to provide Teacher of the Deaf Consultations, 3 hours per month effective September 1, 2017 through June 30, 2018, at a rate of \$142.00 per hour. Services will be provided to one (1) student at Wayside School and two (2) students at the Intermediate School.
4. **Student Teachers**
Move to approve Student Teachers for the 2017-2018 school year in accordance with the attached memorandums (2) dated August 4 & 18, 2017.
5. **Student Observers**
Move to approve Student Observers for the 2017-2018 school year in accordance with the attached memorandums (3) dated August 4, 18, & 25, 2017.
6. **Curriculum for the 2017-2018 School Year**
Move to approve curriculum for the 2017-2018 school year in accordance with the attached memorandum dated August 18, 2017.
7. **Out of District Private Tuition for the 2017-2018 School Year**
Move to approve out of district private tuition for the 2017-2018 school year in accordance with the attached memorandum dated August 21, 2017.
8. **Out of District Public Tuition for the 2017-2018 School Year**
Move to approve out of district public tuition for the 2017-2018 school year in accordance with the attached memorandum dated August 18, 2017.

Motion(s) carried: 7-0 (Dr. Marshall recused himself on items #2, #4 and #5)

LEGISLATIVE POLICY: No Report

NEGOTIATIONS: No Report

PERSONNEL: Mrs. Parlamas

Mrs. Parlamas made a motion, seconded by Mr. Hadden, for approval of the following item(s):

1. **Clerical Substitute for the 2017-2018 School Year**
Move to approve Deborah Vitale as a Clerical Substitute for the 2017-2018 school year.
2. **Unpaid Family Leave of Absence**
Move to approve an unpaid family leave of absence, as designated under FMLA and NJFLA, for Meaghan McDavitt, English Teacher, High School. Mrs. McDavitt's unpaid family leave of absence will begin at the conclusion of her eligible sick leave, approximately November 16, 2017 and continue through February 15, 2018. Mrs. McDavitt's last day of work will be Monday, October 23, 2017. She is expected to return to the classroom on Friday, February 16, 2018.

3. **Deny Request for an Extension to an Unpaid Leave of Absence**

Move to deny the request of James Coakley, Grounds and Maintenance Department, to extend his unpaid leave of absence for the period of September 8 through October 31, 2017. (Mr. Coakley’s unpaid leave of absence was previously approved, at the regular monthly meeting held on May 23, 2017, for the period of June 7, 2017 through September 7, 2017.)

4. **Revision to Job Descriptions**

Move to approve revisions to the following job descriptions:

Instructional Assistant, K-12/Bus Aide
Supervisor World Languages, Grades K-12, Social Studies, Grades 6-12 and English As

A Second Language, Grades K-12

5. **Class Size Reduction Teachers**

Move to approve the following Class Size Reduction Teachers for the 2017-2018 school year; 3 hours per day, \$30.00 per hour, effective September 1, 2017.

Non-tenure track positions:

Joy Puzino	Ocean Township Elementary School
Pamela Kacen	Wanamassa Elementary School
Bette Bourlokas	Wayside Elementary School
Melissa Godwin	Wayside Elementary School

6. **Substitute Bus Drivers and Substitute Transportation Aides for the 2017-2018 School Year**

Move to approve the following Substitute Bus Drivers and Substitute Transportation Aides for the 2017-2018 school year:

Substitute Bus Drivers

Gary Black
Carol Brohmer
Yvonne Brown
Donnell Coleman
Denise D’Esposito
Michelle DeMarzo (pending criminal history background check)
Patricia Freda
Antoinette Ingulli
Scott Lenahan
Anthony Mannino (pending issuance of CDL)
Tina Onderdonk
Robert Paglia, Jr.
Jeff Reisler
Robin Sanderson
Jerome Smith
Joshua Thompson
Carolyn Whatley (pending issuance of (CDL)

Mission I Aides

Kalee Neal
Casey Norvilas
Carol Rice

7. **Playground Aides and Playground Aide Substitutes for the 2017-2018 School Year**

Move to approve the following as Playground Aides and Playground Aide Substitutes for the 2017-2018 school year:

Ocean Township Elementary School

Ferdinand Cutolo
Cheryl DeGirolamo*
Natalie Maggio*
Roseamy Mouta*
Joanne Prascsak
Jenna Strollo-Caramanica*

Substitutes (OTES)

Jaclyn Calabrese
Robyn Wolf

Wanamassa Elementary School

Jill Edelson
Brenda Karinja
Kathleen Kenney*
Cheryl Monico
Kathleen Savare
Joyce Solimene
Helen Wyckoff

Substitute for all Elementary Schools

Peggy Landis (pending criminal history background check)

Wayside Elementary School

Elizabeth Calderone
Barbara D'Elia
Nichole DePizzo**
Meghan Doeler Alderiso
Richard Kirk
Margaret Seager*
Marie Siano**
Marianne Tantrum*
Jeanine Wagner
Karen Wegrzyniak*

Substitutes (Wayside)

Bette Bourlokas
Chanelle Dunn
Melissa Godwin

*In addition, approved as a clerical substitute to work in the main office of the Elementary School copying instructional materials for teachers. **Approved to work the breakfast program. This is in alignment with the Playground Aide job description.

8. **Resignation – Assistant Varsity Football Coach**

Move to approve the resignation of John Bosmans as the 2017-2018 Assistant Football Coach, Varsity Level, effective, August 23, 2017.

9. **Revision to Resignation Date**

Move to approve a revision to the resignation date for Christopher Wilson, Supervisor World Languages, Grades K-12, Social Studies, Grades 6-12 and English as a Second Language, Grades K-12, to that of August 31, 2017. (Mr. Wilson's resignation date was previously approved at the August 8, 2017 work meeting with an effective date of September 22, 2017.)

10. **Stage Crew Manager – High School**

Move to approve Katherine Tabor (pending completion of the Substitute Teacher packet) as Stage Crew Manager, High School for the 2017-2018 school year, in accordance with the

attached memorandum dated August 14, 2017.

11. Revision to Stipend for Assistant Football Coach, Varsity Level

Move to approve a revision to the coaching stipend for John Bosmans, Assistant Football Coach, Varsity Level, for the period of August 1, 2017 through August 22, 2017, in accordance with the attached memorandum dated August 25, 2017.

12. Assistant Football Coach, Freshman Level

Move to approve James Nottingham as the 2017-2018 Assistant Football Coach, Freshman Level, in accordance with the attached memorandum dated August 25, 2017.

13. Revision to Stipend for Assistant Football Coach, Freshman Level

Move to approve a revision to the stipend for Dean Athans, 2017-2018 Assistant Football Coach, Freshman Level, in accordance with the attached memorandum dated August 25, 2017.

14. Withholding of Increment for District Employee for the 2017-2018 School Year

Move to approve the withholding of increment, for the 2017-2018 school year, for employee number 6252.

15. Assignment Change

Move to approve the following assignment change effective September 1, 2017:

Jessica Fischer From: Elementary Teacher (Basic Skills, Grade 5), Part-time
 Township of Ocean Intermediate School
 To: Elementary Teacher (Basic Skills, Grade 5) and Special
 Education Teacher (Grade 6), Part-time
 Township of Ocean Intermediate School

(There will be no increase in hours or any change to salary as a result of the assignment change.)

16. Instructional Assistant Transfers

Move to approve the following Instructional Assistant transfers effective September 1, 2017:

Sherryl Cesario From: Ocean Township Elementary School
 To: Township of Ocean Intermediate School

Marilyn Eliadis From: Wanamassa Elementary School
 To: Ocean Township Elementary School

Romy Georginow From: Ocean Township Elementary School
 To: Township of Ocean Intermediate School

Greg Krzyzanowski From: Wayside Elementary School
 To: Township of Ocean Intermediate School

Connie Schneider From: Wayside Elementary School
 To: Township of Ocean Intermediate School

Carol Scollay From: Township of Ocean Intermediate School
 To: Wanamassa Elementary School

17. Revised Contracts

Move to approve that revised contracts be issued to the following employees, effective September 1, 2017:

To fill vacancy non-tenure track positions:

Doris Fisher From: Instructional Assistant (Part-time)
 Wayside Elementary School
 Non-Tenure Track Position
 To: Instructional Assistant (Full-time) \$24,070.00*
 Wayside Elementary School Step 3

 Non-Tenure Track Position

(*This is a revision in job status from part-time to full-time and a revision in salary. The full time position is newly budgeted.)

Kathi Kotowski From: Instructional Assistant (Part-time)
 Township of Ocean Intermediate School
 Non-Tenure Track Position
 To: Instructional Assistant (Full-time) \$23,570.00*
 Township of Ocean Intermediate School Step 1
 Non-Tenure Track Position

(*This is a revision in job status from part-time to full-time and a revision in salary. Mrs. Kotowski replaces Marc Hyndsman who resigned.)

Paula Wnorowski From: Instructional Assistant (Part-time)
 Ocean Township Elementary School
 Non-Tenure Track Position
 To: Instructional Assistant (Full-time) \$24,370.00*
 Ocean Township Elementary School Step 4

 Non-Tenure Track Position

(*This is a revision in job status from part-time to full-time and a revision in salary Mrs. Wnorowski replaces LeeAnn Gutierrez who was hired as the Assistant Dispatcher/Bus Driver in the Transportation Department.)

18. Revised Contracts

Move to approve that revised contracts be issued to the following employees effective September 1, 2017:

Marcy Morelli Secretary I \$28,218.00*
 Township of Ocean Intermediate School Step 6

Elizabeth Wallace English As A Second Language Teacher \$82,275.00*

Wayside Elementary School

MA+30
Step 18

(*This is a revision to salary only.)

19. **Issuance of Contracts**

Move to approve that contracts be issued to the following:

To fill vacancy positions:

Kate Compton	Occupational Therapist – Part-time	\$30,458.00
	District-wide	MA/Step 3
	Actual Start Date: September 5, 2017	
	Effective Date: September 1, 2017	

(This is a newly budgeted position. Ms. Compton was previously approved, at the August 8, 2017 work meeting, pending criminal history background check; clearance has been received.)

Carmela Iaccarino	Italian Teacher	\$58,165.00
	Ocean Township High School	BA/Step 5-6
	Actual Start Date: September 5, 2017	
	Effective Date: September 1, 2017	

(Mrs. Iaccarino replaces Cristina Pesce who resigned. Mrs. Iaccarino was previously approved, at the August 22, 2017 work meeting, pending criminal history background check; clearance has been received.)

To fill a replacement/non-tenure track position:

Andrea Sodhi	Teacher of Spanish	\$58,515.00
	Township of Ocean Intermediate School	MA/Step 1
	One-Year Leave of Absence/Non-Tenure Track Position	
	Actual Start Date: September 5, 2017	
	Effective Date: September 1, 2017	

(Ms. Sodhi is replacing Rhonda Gulotta who will be out on a leave of absence for the 2017-2018 school year. Ms. Sodhi was previously approved, at the July 11, 2017 work meeting, pending release from current employer and criminal history background check; both are in order.)

To fill vacancy non-tenure track positions:

Vincenzo Franze	Instructional Assistant	\$24,070.00
	Township of Ocean Intermediate School	Step 3
	Non-Tenure Track Position	
	Actual Start and Effective Dates: Pending criminal history background check.	

(*This is a newly budgeted position.)

Christina Urban	Instructional Assistant	\$23,570.00
	Township of Ocean Intermediate School	Step 1
	Non-Tenure Track Position	
	Actual Start Date: September 6, 2017	

Effective Date: September 1, 2017

(This is a newly budgeted position.)

20. **Substitute Teachers**

Move to approve Substitute Teachers for the 2017-2018 school year in accordance with the attached list dated August 25, 2017.

21. **Child Study Team - 2017 Summer Employment**

Move to approve Child Study Team employment for Summer 2017 in accordance with the attached memorandum dated August 24, 2017.

Motion(s) on items carried: 7-0

PLANNING & CONSTRUCTION: No Report

TECHNOLOGY: Mr. Stuppi

Mr. Stuppi made a motion, seconded by Mrs. McGovern, for approval of the following item(s):

1. **Non-Public Technology Purchasing - MOESC**

Move to approve an agreement with Monmouth-Ocean Educational Services Commission for services, July 1, 2017 through June 30, 2020, and the district for the coordination and purchasing of technology equipment for non-public schools located within the boundaries of the district with flow thru Federal and State Grant funds, as per attached.

2. **Acceptance of Non-Public Technology Purchasing Program**

Move to approve the Township of Ocean Board of Education to accept the 2017-2018 New Jersey Nonpublic School Technology Initiative Program allocations for the district for a total amount of \$29,563.00 and each nonpublic school allocation is as follows:

Hillel High School	\$ 6,919.00
Hillel Yeshiva of the Shore Area	\$17,316.00
Ilan High School	\$ 2,035.00
Yeshiva at the Jersey Shore	<u>\$ 3,293.00</u>
DISTRICT TOTAL	\$29,563.00

Motion(s) on items carried: 7-0

OLD BUSINESS:

- Superintendent introduced Mr. John Bosmans, the new Social Studies Supervisor.

NEW BUSINESS:

- Board of Education thanked the Chairperson and the Board of Education Construction Committee for all their work on the Referendum Projects.

PUBLIC COMMENTS:

ADJOURNMENT: 8:28 p.m.

Minutes of the Regular Monthly Meeting –
August 29, 2017 Continued:

There being no further business, Mrs. Parlamas made a motion, seconded by Mrs. McGovern, that the meeting be adjourned. This motion carried: 7-0.

Respectfully submitted,

Kenneth Jannarone
School Business Administrator/
Board Secretary