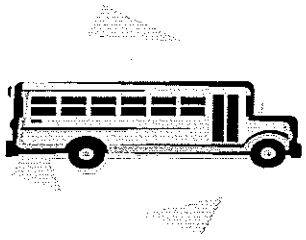
TOWNSHIP OF OCEAN SCHOOL DISTRICT



Department of Transportation

550 West Park Avenue
Oakhurst, NJ 07755
PHONE (732) 531-5600, EXT. 1951/1952 - FAX (732) 508-1136

Dear Parent/Guardians:

The Transportation Department is currently working on bus routes for the upcoming school year; therefore, we will need information regarding your childcare arrangements as soon as possible. Childcare transportation can only be provided within each school's sending area. Unfortunately, the previous year's childcare information you provided is not saved in our computer program.

In order to make your child's transportation requirements proceed more smoothly, it is important that you complete the "Bus Change for Childcare Form" below and submit it to the school and/or our office as soon as possible.

Thank you and please call our office if you have any questions or concerns.

Sincerely,

Patricia Rose,
Transportation Supervisor

BUS CHANGE FORM FOR CHILDCARE

SCHOOL:_____ **DATE:**_____

*Student's Name:*_____

Home Address: _____

*Parent's Home Telephone #:*_____ *Cell #:*_____

*Name of Child Care Provider:*_____

*Address of Child Care Provider*_____

*Telephone #:*_____ *Notations:*_____

Please indicate by using an "X" for your request preference:

Pick Up at ____ *ChildCare* ***Drop off at*** ____ *ChildCare*
____ *Home* ____ *Home*

Reminder: *Preschool, Special Education and Kindergarten Children will not be dropped off at the end of the Day if the Parent and/or Guardian is not present at the Stop to Receive their child. The child will be returned to their home school.*